

Village of Arrowsmith

Board Meeting Minutes

January 9, 2025

Present: Chad Walden, Ray Wilson, Brent Beyer, Nancy Black, Taryn Cross

Absent: Cheryl West

Guests:

The meeting was called to order at 7:07 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the December 2024 meeting minutes and voted to approve the minutes with one change.

Ray Wilson made a motion to approve the minutes with changes, Taryn Cross seconded the motion.

Ayes: Ray Wilson, Brent Beyer, Taryn Cross, Nancy Black

Nays: None

Public Comment

N/A

Finance

2023/24 audit completion: Chad will confirm that Matthew will be at the February 2025 meeting to go over the results.

Brent Beyer provided the board with all account balances in the CIBM and Illinois Funds accounts for the month of December 2024.

Chad asked the board members present if they wanted to transfer \$21,198.64 from the Illinois Funds water account over to CIB and then transfer it into the existing CD at Anchor State Bank which will mature on January 28 2025. These funds are not accruing any interest and have sat for years in this account. Chad will contact Anchor bank to ensure that there will not be any issues to increase the CD amount and still receive the 3% rate. If so then Brent will transfer the funds and Chad will move the money to Anchor State Bank.

SAFPD Representative District Report

Ray Wilson provided the following information to the board members: The SAFPD had a total of 17 calls for the month of December 2024. Saybrook had 1 Fire; 14 EMS; Arrowsmith had 1 EMS, 1 Fire.

4 members completed Essentials One training in Farmer City.

5 members started Essentials Two training in Farmer City.

Fire training meetings have been moved to Tuesday nights starting this month.

New dress uniforms are not in and final fittings will be done this month.

Property and Grounds

Community center roof condition status: Chad reminded the board that the community center roof will need repairs early this summer. He stated this will be an ongoing discussion to keep focus on the urgency for the repairs.

Water/Garbage and Recycling

Chad Walden provided the monthly revenue report for December 2024 for water and garbage collections.

Chad stated that the on-line pay percentage for accounts is nearing 50%. This lowers postage costs as well as reduces the number of checks that must be handled by Andrea each month.

The board was informed that planning needs to begin around costs to install water meters at each service location. This is needed to be able to track water loss across the system which is becoming more of a focus in our yearly financial audits as well as IEPA audits. Chad will begin researching costs and vendors that would be capable of performing this work.

Creation of new water department manager role: Chad suggested to the board that a new separate "water department manager" type of role be created to separate these duties which do not fall under the job duties of the village presidents' normal responsibilities as are defined within the village code. Chad stated that this role would be much like the Liquor Commissioners role in many communities. The position would be a board appointed position and due to the legal ramifications and level of importance to the village, the role would need to be filled by an elected official. Chad will be preparing a job description list for next month's meeting and for further discussion.

Ordinance Processes and Enforcement

Dilapidated structures and zoning: Nothing new to report.

Streets/Alleys and Drainage

Chad provided an overview of the drainage projects over the past several years and discussed the progress that has been made. He stated that he felt we had made good progress in addressing the major areas where drainage was an issue. With that said he feels that some focus needs to be put on some drainage issues in the Tipsord area as well as replacing the large junction at the southwest corner of town that collects water from four (4) lines in town and connects it to the large tile running out of town. Chad explained that the structure has corroded over the years and is settling into the ground. This will need to be the area of focus this year for drainage work.

Chad informed the board that the village may have access to a vac truck the spring/early summer to be able to remove debris from storm water inlets in town come.

Community Relations/Website Information

Upcoming community center rental dates: Valentine's Day Parents' Night Out on February 14th at 6-9PM affiliated with Ridgeview School.

Review of elected official salaries for newly elected officials: The board decided to keep the salaries the same for elected officials at the April 2025 election. The pay rate will remain at \$75 for each meeting for trustees and \$150 for each meeting for the village president.

Cheryl West has reached out to the school regarding the Erthel Rose Scholarship.

We are not having an easter egg hunt this year.

Board Calendar Items

The meeting was adjourned at 8:02 PM.