

**Village of Arrowsmith**

**Board Meeting Minutes**

**June 12, 2024**

Present: Chad Walden, Brent Beyer, Cheryl West, Taryn Cross, Ray Wilson

Absent: Megan Lopez

Guests: None

The meeting was called to order at 7:04 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the May 2024 meeting minutes and voted to approve the minutes with no changes.

Ray Wilson made a motion to approve the minutes, Taryn Cross seconded the motion.

Ayes: Cheryl West, Brent Beyer, Taryn Cross, Ray Wilson

Nays: None

**Public Comment**

No public was present.

**SAFPD Representative District Report**

The SAFPД had a total of 25 calls for the month of May 2024. Saybrook had 3 fire and 12 EMS; Arrowsmith had 1 fire and 4 EMS and 5 mutual aid calls.

One firefighter completed his firefighter certification.

SAFPD obtained a “new to SAFPД” fire engine from another district. Air packs have been ordered utilizing donation funding from the company looking to install a CO2 pipeline on the eastern side of the county.

**Finance**

Brent Beyer provided the board with all account balances in the CIBM and Illinois Funds accounts for the month of May 2024. Chad forwarded the May monthly treasurers report from Feller and Kuester to all board members. There were not any additional questions or comments on the financial reports.

## **Property and Grounds**

Cheryl West provided an overview of the last beautification meeting. She stated that the committee continued to discuss the fundraiser on July 20<sup>th</sup>, 2024 from 10-2pm to raise funds to purchase new "Welcome to Arrowsmith" signs on each end of town. Events to raise funds include: a car show, an obstacle course, bake sale, lunch, bingo, and animal balloons. This event will also be posted on our website. Please tell everyone you know.

Update on the LED light replacement project status: RTJ out of Fairbury will start replacing all the lighting in the building next week. More to come on this next month.

## **Water/Garbage and Recycling**

Chad provided the monthly revenue report for May 2024 for water and garbage collections.

Chad is obtaining quotes for the well pump and piping replacement bids. Chad stated that two of three vendors he contacted for pricing were too busy and did not want to take on additional work. Chad will be looking for at least one additional vendor to receive pricing from for the board to review and compare.

## **Zoning and Permit Reviews**

We have had 2 permit requests for a garage and a deck. Chad has handled these permits and both projects have been given the go ahead. The county contacts Chad at the beginning of each year and asks how many permits we have issued the previous year. Chad asked the board to share with the public that if a homeowner is questioning if a permit is needed to have them contact the village to determine if a permit is required before building anything new on their property.

## **Ordinance Processes and Enforcement**

Ordinance updates and preparation for on-line posting status: Chad and Megan have not been able to make any progress on this project this past month since Megan has been out of town dealing with a personal matter. More to come on this.

The "barking dog" ordinance violation homeowners met with Chad and Taryn for additional clarity and the validity of the violation that they had received a letter on. Taryn and Chad discussed the meeting and stated that the issue has been mitigated as of the meeting date.

Chad provided an update regarding the septic and dismantled RV at 106 West Ulmer. Chad stated that he is working with the village attorney and Downs PD for the removal of the RV from the property. He also stated that there are ongoing communications with Scott James from the McLean County Health Department and Mary Beth Hall regarding the failed septic situation at the property.

It has been determined that until the ordinances are able to be made available on the village's website, violation letters will be suspended. This is due to the amount of follow up and discussions that have stemmed from the first batch of letters sent out in the spring. Having the ordinances on the site will help mitigate some of this as individuals will have access to review the ordinances themselves.

## **Streets/Alleys and Drainage**

2024 Street Seal Coat program will likely be completed in August 2024.

Northeast drainage work plan: Chad met with Benjamin excavating 2 weeks ago. It was determined that an exploratory dig on the east side of East Street would help decide how to proceed. This work is to address the lack of drainage out of town from an inlet along North Walnut Street. Work is planned to begin within the next two weeks.

Update on the new township building: The village has met with the plumbers that will be working on the new township building this fall. Chad and Corey Edgington attended a township meeting to meet to discuss the project and timelines. A backflow device will need to be installed as a protection step to the village water supply system. The plumbing contractor plans to bore under Main Street and work with the village to tap the water Main on Hurt Street. This work should start in July.

### **Community Relations/Website Information**

Community center rentals for 2024: July 13<sup>th</sup>, 20<sup>th</sup>, and July 24-26<sup>th</sup> (church youth retreat), August 10<sup>th</sup>, 24<sup>th</sup> and 31<sup>st</sup>, September 14<sup>th</sup> (Barn keepers), November 9<sup>th</sup>, 24<sup>th</sup>, 28<sup>th</sup> and December 8<sup>th</sup>.

Redline Billing System (for our water billing system) has contacted Chad to ask if the Village of Arrowsmith would work with them for a pilot of a cloud-based version of their Redline Billing software. Chad stated that he had been discussing this with Redline for the past several years as this would help remove some of the risk of housing the billing system on our own systems. No timeline has been established yet for the pilot.

### **Board Calendar Items**

N/A

The meeting was adjourned at 7:40 PM.