

Village of Arrowsmith

Board Meeting Minutes

March 6, 2025

Present: Chad Walden, Ray Wilson, Nancy Black, Taryn Cross, Cheryl West, Brent Beyer, Megan Lopez

Absent:

Guests:

The meeting was called to order at 7:03 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the February 2025 meeting minutes and voted to approve the minutes with no changes.

Cheryl West made a motion to approve the minutes, Taryn Cross seconded the motion.

Ayes: Ray Wilson, Taryn Cross, Nancy Black, Cheryl West

Nays: None

Public Comment

No public in attendance

Finance (Brent showed up at 7:06 PM)

2023/24 audit results: Chad went over the audit results in lieu of Matthew Morgan from Keuster and Associates not being available to attend the meeting. Chad met with Matthew on Monday, March 3, 2025. The audit has been filed with the state and can now be posted for public viewing and filed with the county. Matthew was complimentary of the villages audit preparation and the audit went smoothly again this year. Matthew reminded the board members to review the monthly financial report each month. He stated that the board is the checks and balances for the village since there is not a treasurer. Matthew also suggested that we should have a treasurer or a two-party check signature process but that this is not abnormal with many small municipalities that struggle to fill open positions on village boards. Chad stated that Matthew noted that there is a new GATA survey that Chad has to fill out this year and that the auditor is not allowed to perform this for the village. It was also noted that the quote for next year's audit will increase to over \$10,000 next year so the Village will have to keep this in mind for the new budget.

Brent Beyer provided the board with all account balances in the CIBM and Illinois Funds accounts for the month of February 2025.

SAFPD Representative District Report

Ray Wilson provided the following information to the board members: The SAFPd had a total of 15 calls for the month of February 2025. Saybrook had 1 Fire and 12 EMS; Arrowsmith had 1 EMS and 1 Fire.

Property and Grounds

Benjamin Lawn Care & Landscaping will again be contracted to mow for the village for the 2025 mowing season. There will not be a price increase again this year and the agreement will remain the same for properties being mowed. The village board has been happy with the quality service and price for mowing services from Benjamin Landscaping for the past two years.

Water/Garbage and Recycling

Chad Walden provided the monthly revenue report for February 2025 for water and garbage collections.

Water department manager role discussion is tabled until next month.

IEPA facilities audit took place for the village water system on February 26th, 2025 and the water department is waiting on the results. Chad stated that the village will have approximately 30 days from the receipt of the report to respond to the IEPA with mitigation steps. It was noted that the auditor was complimentary of our system and conditions of our facility and operations for a municipality of our size.

Ordinance Processes and Enforcement

Demolition orders for uninhabitable structures:

205 E. Ulmer - At this time, the village attorney has not been able to locate who owns the property because legally, the owner must be notified by certified mail of the ordinance violation before anything can proceed to address this issue. The village attorney has said that they will move forward with notifying the individuals who have paid taxes on the property and place a notice in a local circulation regarding the demolition order. Chad plans to speak with the individuals currently paying the property taxes to try to learn more about the property.

Streets/Alleys and Drainage

East Side drainage: Chad was told that there was a drainage issue by the post office. Cheryl West stated that she was able to address the situation by removing debris from the inlet which allowed the drain to begin taking water again.

Community Relations/Website Information

Upcoming community center rental dates: March 13th, April 6th, May 17th, July 23rd-25th, Aug. 30th, Nov. 8th, 23rd and 27th, and Dec. 7th.

The beautification committee met in February. Nancy Black will take over as committee chair of the group. Cheryl West made the board members aware of projects the committee plans to address this year. She stated that Clean up day will be May 3rd, 2025.

Chad informed the board that the Carle Mobile Health clinic is coming to Arrowsmith starting in April on the first Tuesday of every month from 11-4:00pm. The mobile health clinic will be parked at the community center and will offer a variety of health services to the community.

Board Calendar Items

The Ridgeview High School has been notified by Cheryl regarding the Erthel Rose scholarship. The deadline to submit applications to the board to be considered for the award is April 1st, 2025. Applications will be reviewed and an award decision will be made at the April meeting.

The meeting was adjourned at 8:06 PM.