VOA
village of arrowsmith

Board Meeting Minutes

October 7, 2026

Present: Ray Wilson, Nancy Black, Taryn Cross, Cheryl West, Chad Walden, Megan Lopez

Absent: Brent Beyer until 7:11 PM

Guests: Vernon Myers, Ian Reyna, Tim Christensen

The meeting was called to order at 7:00 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the September 2026 meeting minutes and voted to approve with no changes.

Ray Wilson made a motion to approve the minutes; Taryn Cross seconded the motion.

Ayes: Ray Wilson, Nancy Black, Cheryl West, Taryn Cross

Nays: None

Public Comment

No comments were presented by from the members of the public present.

Ray Wilson provided the following information to the board members: The SAFPD had a total of 13 calls for the month of September 2026. Saybrook had 8 EMS and 2 Fire; Arrowsmith had 2 EMS, 1 Fire. Ray went over some budget needs of the SAFPD.

Tim Christensen went over items in regards to the installation of driveway and sidewalk work around the fire station. Tim also discussed the possibility of Knox Box installations on the community center and water treatment plant.

Finance

Chad Walden provided the board with the financial reports and the monthly account standings for September 2026.

Audit overview and final requirements: Chad stated that he had met with Matt Morgan and Lori Blank of Feller and Associates in September to address questions and provide details during the document review portion of the financial audit. There were no outstanding issues or major concerns brought out during this meeting. Megan obtained the signed conflict of interest forms from board members which

she will return to Feller and Associates. Chad will provide more information on the audit completion date when he hears back from Matt.

Property and Grounds

C&C Construction roof surface warranty work update: The owner of C & C Construction informed Taryn that they plan to be here next week to perform the repairs. Chad and Taryn will inspect the roof after the work has been completed.

Water/Garbage and Recycling

Chad Walden provided the monthly water revenue report for September 2026 for water and garbage collections.

Chad stated that water department staff had flushed hydrants the previous Saturday. This seemed to have thrown off the tower level sensing for the pump system causing the tower to overflow on Sunday morning. Corey has made adjustments to the system to address this issue, but it will need to be monitored for the next week to ensure the issue does not reoccur.

CIRBN will be up on the water tower next week performing annual maintenance.

Nexbill Pay electronic payment processor: Chad informed the board that the water department will be moving away from Government Portal as our on-line bill payment system. We will be working to implement the NexBill Pay solution which will provide for additional functionality and better reporting capabilities. We are planning to implement this for the December billing period.

Sewer Grant Study: Chad gave the board members present an update on the sewer grant study. A draft of the study has been provided by Fehr Graham for the villages review. Chad stated that he has not had an opportunity to review it yet, but was concerned about the amount of the grant that we may approved for. Grant funding amounts are based off of a formula which relies heavily on the villages MHI (Median Household Income). The villages MHI is based off of the last census numbers which Chad believes were skewed due to Covid. The MHI for Arrowsmith shows us being at $88,594.00 which significantly reduces what the village qualifies for from the grant. Chad will have additional discussions with the Fehr Graham engineers after reviewing the entire study. The study has to be submitted to the IEPA by the end of the year.

Ordinance Processes and Enforcement

IWorQ Code Enforcement Solution: Chad provided information to the board regarding a demonstration from the code enforcement solutions company IWorQ. The company provides a Software as a Service solution that would provide a platform for the village to more easily and efficiently manage code violations. The board is interested in learning more about the solution and the services that could be provided to the village. Chad noted that the village does not have a well-established process for managing code violations and this tool would create a more efficient and better way for tracking and storing violation data. Chad will schedule a demo with IWorQ for the November board meeting.

Residential structure complaint: Chad sent the board members an email from an individual complaining about a rodent issue in their neighbor's home. The village is limited in what its response can be without

any type of proof that there is a rodent issue coming from the neighbor's home. The village will be communicating with the property owner regarding the condition of the front porch that is showing signs of structural failure.

Streets/Alleys and Drainage:

Spray patch throughout the village will be completed next week.

A homeowner has contacted the village via email and asked for the village to remove a walnut tree at their house at the corner of North Walnut and Grant Street. The email was forwarded to all board members before the monthly meeting for their awareness. The homeowner claimed that falling walnuts had damaged one of their vehicles and were of a concern for other property damage. Chad informed the board that he had asked the individual to come to the meeting tonight but they were not in attendance. This tree had been trimmed last year by the village and inspected by an arborist. It was determined that the tree was healthy and did not pose any type of concerns. The board determined that if the homeowner wants to hire a village approved contractor to remove a healthy tree, they can do so at their own cost. Prior to the removal the homeowner would need to obtain from the village an approval letter outlining the agreement and responsibilities of the homeowner.

Community Relations/Website Information:

Community Center rentals and information: Trick or Treat hours will be from 5:30-8pm on Saturday October 31st. There will also be a trunk or treat event at the community center providing hot dogs, chips and a drink during the trick or treat hours.

There are currently rental reservations on November 2- 3rd (election day), 7th (Veteran's breakfast), 13th, 22nd, 26th and December 6th on the 2026 calendar.

Beautification Committee updates:

Cheryl and Nancy asked if they should buy a few more trees for the village this year. The board determined that no additional trees would be purchased this fall.

Chad discussed with the board an email that the village received regarding electronic gaming. A company contacted the village and asked if we have an "electronic gaming" ordinance. The village does not have an ordinance dealing with electronic gaming. Chad is going to ask other mayors for examples of "gaming ordinances" so that one can be created for the village.

Chad provided an update on the status of a new high speed internet service that will be available to residence by the end of the year. There have been several delays over the past year with the vendor being able to complete its connections to the village. The vendor hopes to be able to begin providing service by sometime in November.

Board Calendar Items: The tax levy will be worked on by Chad and Megan next month and is due in December.

Adjournment:

The meeting was adjourned at 8:08 pm.